



Canning City Soccer Club

Position Description – Equipment Registrar

The Role between	Arranges the players and families rosters. Communicates emails the Club, Coaches, Team Managers and Families.
Communication	All emails are sent and received using the Club's Gmail account; Username ccscequipment1@gmail.com
Responsibilities	Promote the Club's Values. Maintain the Club's storeroom and equipment shed. Coordinate and keep an accurate record of age group team kit issued. Coordinate the return of Club equipment. Coordinate line marking. Coordinate Club safety equipment stores and issues.